

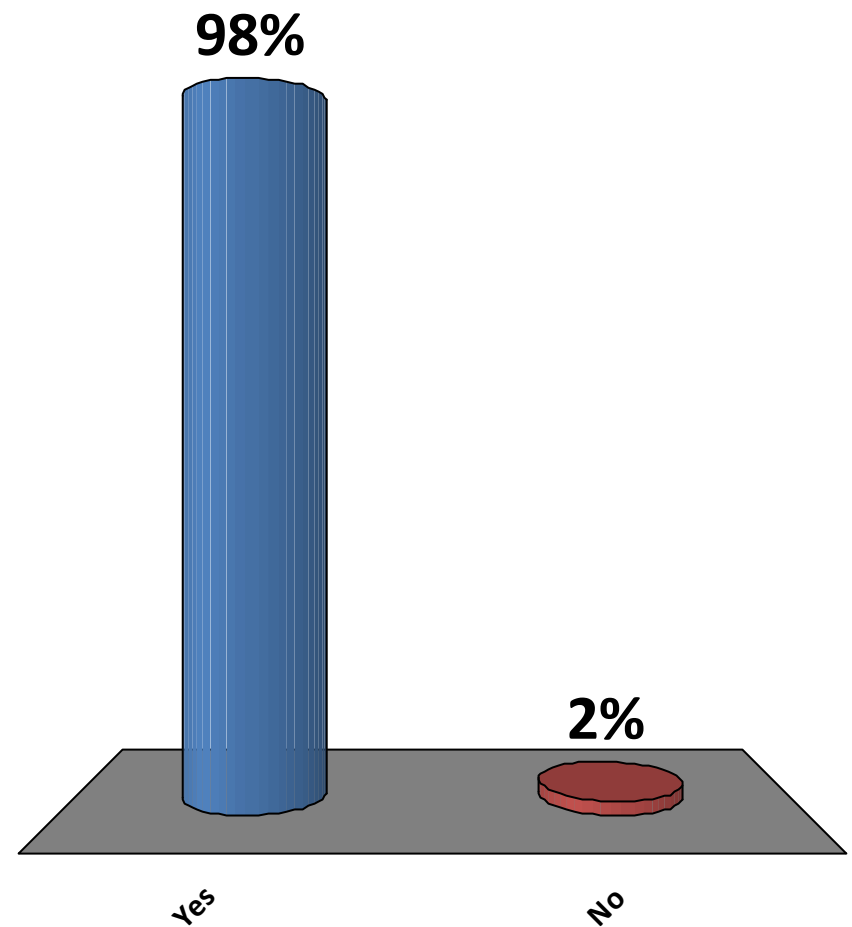
# City of Leon Valley Town Hall Meeting January 23, 2016



# Test : Are you a Leon Valley Resident?

A. Yes

B. No



# City Manager's Report for 2015



# Departmental Overviews



- **FINANCE**

- Awarded Certificate of Achievement for Excellence in Financial Reporting from the Government Finance Officers Association (GFOA) Program for FY ending 2014
- Assisted with preparation of balanced, annual budget to Council in September of 2015
- Completion of the new Fire Station & the Police Department under the Capital Project Fund and began construction of the newly renovated Municipal Facility (this also includes transition to temporary buildings)

# Departmental Overviews



- **HUMAN RESOURCES**

- Successfully implemented the new Compensation plan
- Managed 16 work related injuries and 10 property damage claims
- Successfully managed the RFP process for the Health Insurance Agent of Record
- Effectively oversaw the open enrollment process for the City provided insurance benefits
- Hired
  - City Manager
  - City Attorney
  - 5 Director/Coordinator Positions
  - 7 Additional Staff

# Departmental Overview



- **PUBLIC WORKS**

- Began process of finding a solution for a new water well
- Continued work on issues surrounding flood mitigation
- Completed Detention Pond #1 at Silo Park & began Detention Pond #2 behind Aquarium (6320 Bandera Road)
- Completed mill & overlay of Evers Road to include curb ramps & bus pads
- Completed water & sewer rate study in preparation for new water well project
- Completed 5 miles of slurry seal on various streets

# Departmental Overviews



- **ECONOMIC DEVELOPMENT**

- Produced the new City Seal
- Provided staff support to the LVEDC
- Coordinate Fiesta Medals Project
- Assisted with signage/façade for 9 businesses in the amount of \$298,734.49
- Assisted with 1 sponsorship – Leon Valley 4<sup>th</sup> of July Festival

# Departmental Overviews



- **LIBRARY**

- 2015 Achievement of Library Excellence Award by the Texas Municipal Library Directors Association ( of 556 public libraries in Texas, only 41 received this prestigious award)
- Increased story times to TWO each week due to averaging 60 people with once per week
- Christian Village visitation, taking the library to the CV residents bi-weekly
- New monthly groups/events implemented: Chess Club, Adult Coloring, LEGO Group, Smart Shopping Group, Teen Advisory Group
- Free Notary Services to Leon Valley Residents



# Departmental Overviews



- **POLICE**

- Police maintained the current response time of three minutes for life threatening emergency service calls
- Began the use of social media
- Implemented major policies for safety of officers, protection for citizens and liability reduction for city (bulletproof vest, body cameras & physical fitness)

# Departmental Overviews



- **FIRE & EMS**

- Awarded Firewise Communities USA designation by the National Fire Protection Association.
- Effectively began using social media to improve communications and improve information flow to residents
- Lone Star Achievement Award – Texas Fire Chiefs Association, Most Innovative Fire Prevention Program in Texas
- Community Service Award – International Code Council, Recognition in cooking safety program
- Ambulance Supplemental Payment Program – Recovered \$40,000 through federal medical services program

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© Can Stock Photo - csp11805651

Hosted 2 festivals – 4<sup>th</sup> of July and Holiday Fest

# Issued 1660 building permits

# Updated Drainage Ordinance

# Other Areas of Significance

- Created a Communications/Recreation Department
- Active Role in Suburban Cities Group chaired by Judge Nelson Wolf (effort to corroborate on a regional level)
- Joined forces with the Helotes Dispatch Center to create comprehensive dispatch services for both Leon Valley & Helotes
  - Twice as many dispatchers on staff 24/7
  - Less Cost to the Leon Valley Taxpayer
  - Enhanced technology in dispatch center

# Conclusion

- Leon Valley's Website:  
[www.leonvalleytexas.gov](http://www.leonvalleytexas.gov)

Leon Valley's Phone Number:  
(210) 684-1391

Thanks to every citizen for the extreme amount of volunteer hours donated and civic mindedness which makes Leon Valley the successful suburban city that it is today!

Thanks to each department director and staff member for going above and beyond the call of duty in order to enhance the public safety of residents and in promoting the general welfare of the people.

# Preparing for Emergencies in Our Community

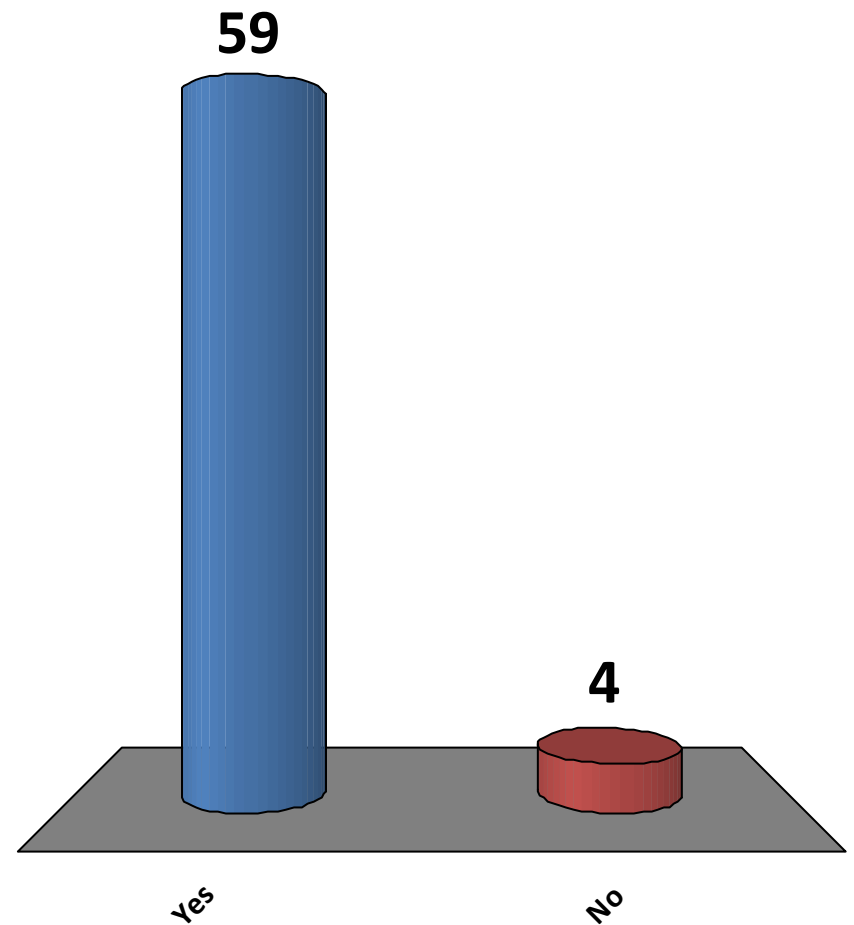
**Billy Lawson,  
Assistant Fire Chief,  
Emergency Management Coordinator**

**Maintain a High Level of Safety and  
Security for the Residential and Business  
Communities**

# Do You Have a Smoke Detector at Home?

A. Yes

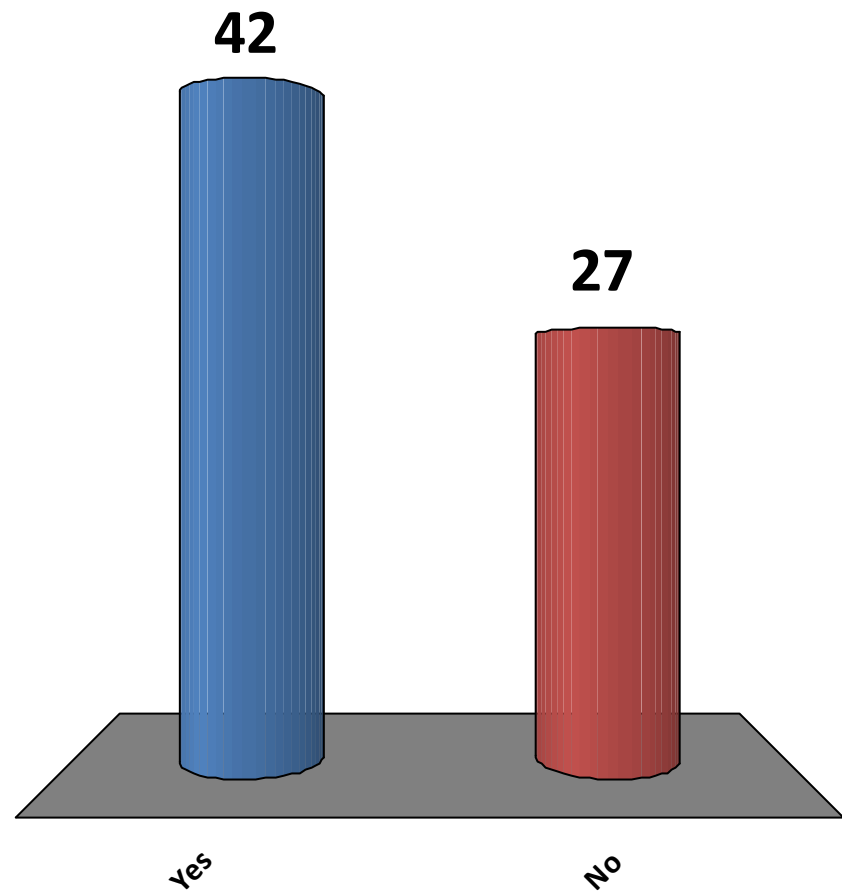
B. No



# Do you know CPR?

A. Yes

B. No

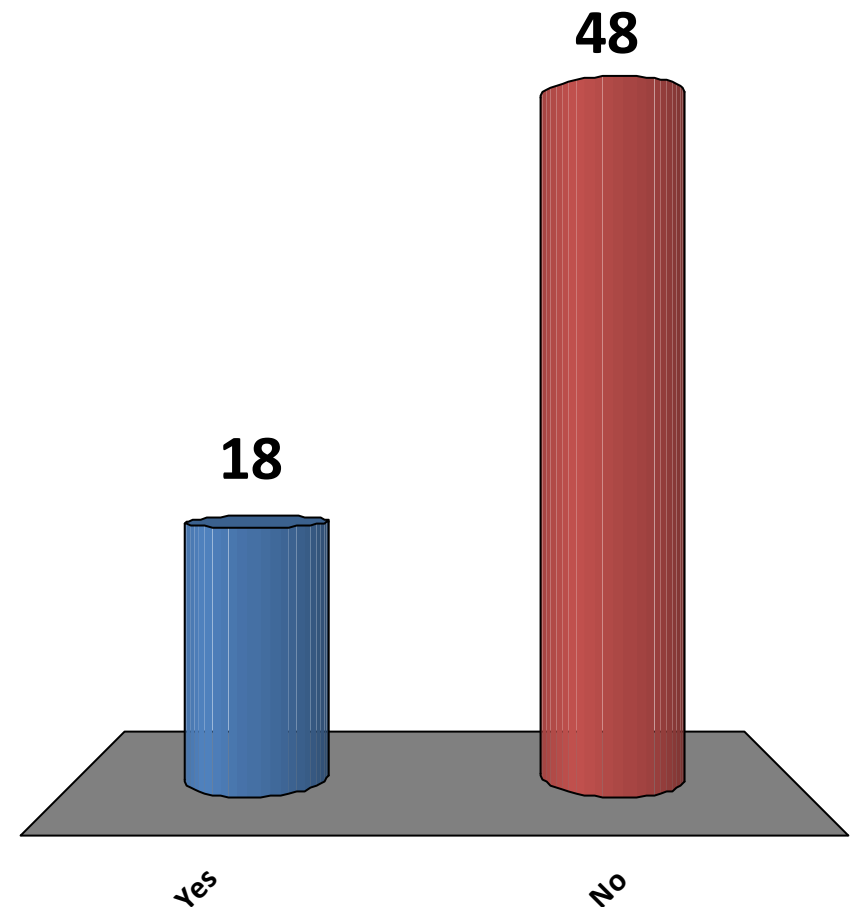




# Do you know where the public shelters are in Leon Valley?

A. Yes

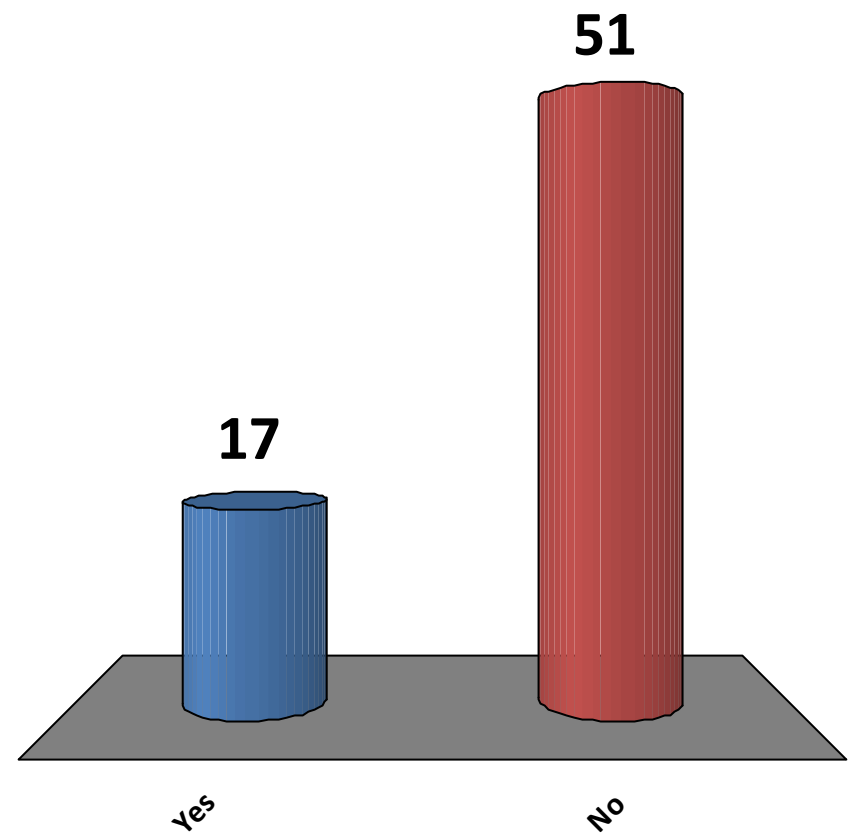
B. No



# Do you know what FERP is?

A. Yes

B. No



# FERP-Flood Emergency Response Plan



We need to **PLAN** when a flooding event is imminent

P	<b>Prepare</b> (prior to the event)
	<ul style="list-style-type: none"> <li>• Have an emergency checklist</li> <li>• Have a family discussion on your emergency plan</li> <li>• Find alternate routes of travel in case of road closures</li> <li>• Gather supplies for people/pets in case of evacuation</li> </ul>
L	<b>Learn</b> (prior to, during and after the event)
	<ul style="list-style-type: none"> <li>• Monitor the weather conditions</li> <li>• Monitor the City of Leon Valley website/Leon Valley Fire Department Facebook site</li> <li>• Understand the flood warning siren system</li> </ul>
A	<b>Actual Event</b>
	<ul style="list-style-type: none"> <li>• In the event of an actual flooding event, the City of Leon Valley will use a color coded system to relay severity</li> </ul>
	Silver Minor flooding conditions may develop
	Yellow Minor flooding conditions are occurring Poss and Evers Roads are closed Raymond Rimkus Park closed
	Green Moderate flooding conditions are occurring Anticipate flood watch siren
	Red Major flooding conditions are occurring Anticipate flood warning siren Residents in low lying areas should evacuate
	Blue Terminate the event
N	<b>No More Threat</b>
	<ul style="list-style-type: none"> <li>• Review this flooding event and ascertain if you need to make changes to the <b>Prepare</b> and <b>Learn</b> sections of your <b>PLAN</b></li> </ul>
<div> <div> Flood Watch 90 second rise/fall signal  </div> <div> Flood Warning Imminent Danger – Evacuate Immediately 3 minute steady signal  </div> </div>	
30 Second Siren Test Signal 1 <sup>st</sup> Wednesday of the month @ noon (unless we are experiencing inclement weather)	



# Preparing for Emergencies in Our Community

## **PLANNING**

- Emergency Shelter Plan

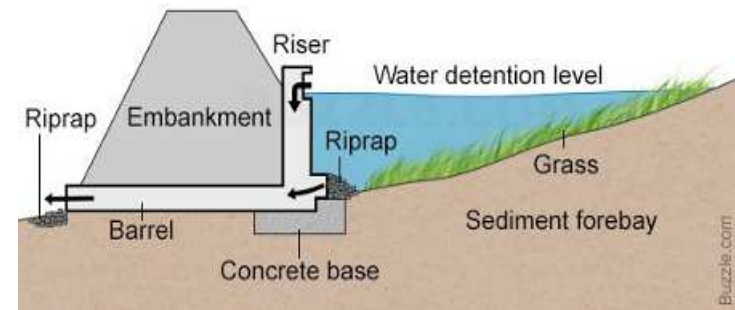


# Preparing for Emergencies in Our Community

## MITIGATION

- Mandatory Detention
- Communications Improvements

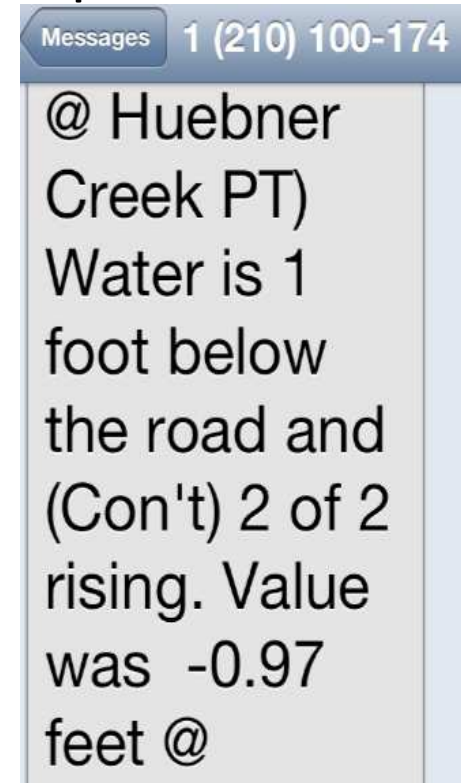
Storm Water Detention Pond and Control Structure



# Preparing for Emergencies in Our Community

## MITIGATION

- Door-to-Door Campaign-Homes In Floodplain
- Flood Alerting-Text Messaging



# Preparing for Emergencies in Our Community

## EDUCATION & OUTREACH

- EOC (Emergency Operation Center) Staff Training
- Community Preparedness Classes





# Preparing for Emergencies in Our Community

## EDUCATION & OUTREACH

- HWMI-High Water Mark Initiative (FEMA)





# Preparing for Emergencies in Our Community

## NEXT STEPS

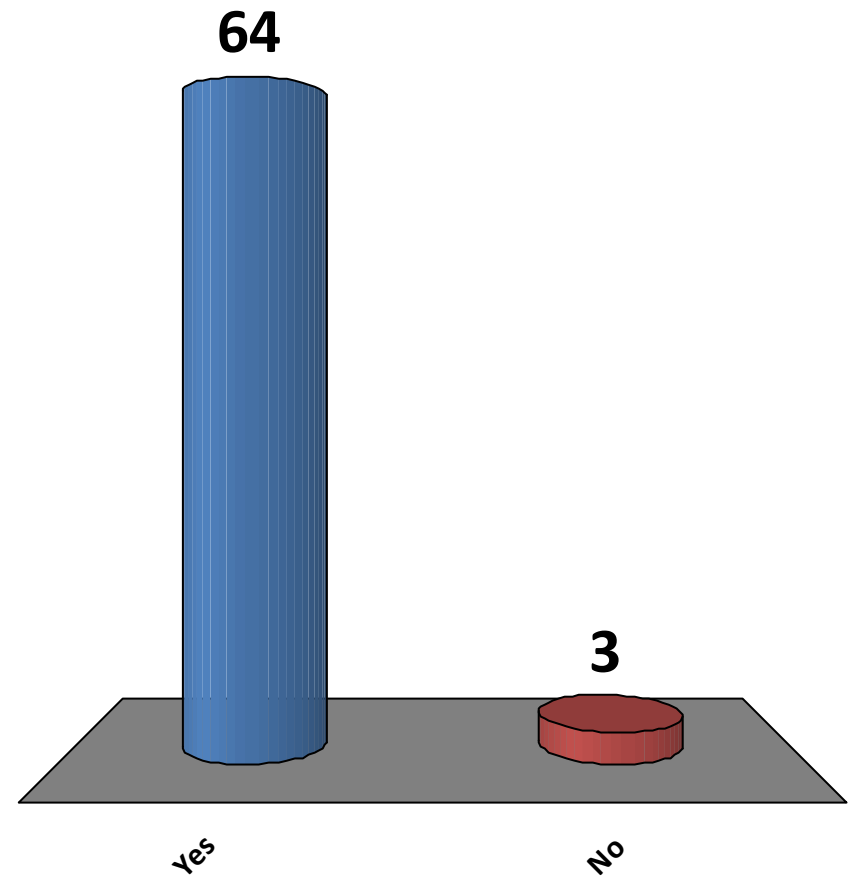


- National Flood Insurance Program-CRS (Community Rating System)
- Community Emergency Response Team (CERT) Course
- Storm Ready Community-National Weather Service  
-Best Practice Model

# Do you know where the public shelters are in Leon Valley?

A. Yes

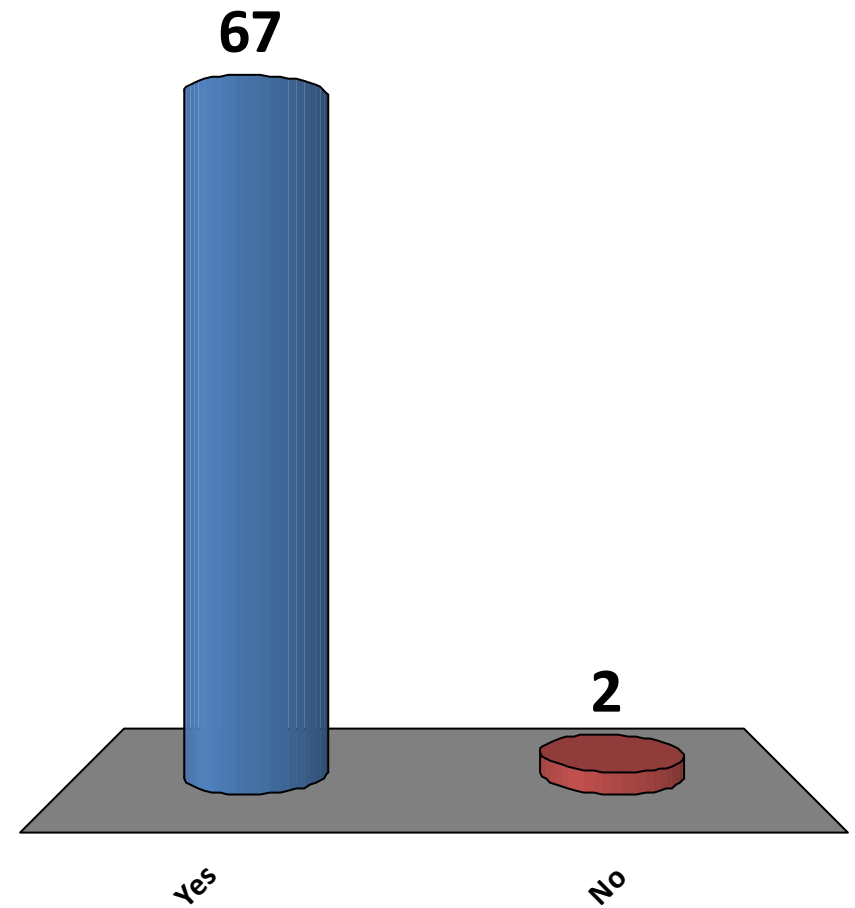
B. No



# Do you know what FERP is?

A. Yes

B. No



## Where Can I Get More Information?

- <https://www.facebook.com/LeonValleyFire>
- <https://twitter.com/LeonValleyFD>
- <http://www.youtube.com/LeonValley>
- <http://www.redcross.org/prepare/disaster>
- <http://safloodsafe.com/>
- <http://www.weather.gov/>

# Memorandum of Understanding (MOU) between the Leon Valley Historical Society and the City of Leon Valley

Town Hall Meeting  
January 23, 2016

# Purpose

- Form a partnership to work together on the restoration and eventual opening of a museum at the Huebner-Onion Homestead & Stagecoach Stop

# Background Historical Society Property

- The Huebner Onion House is a two story structure along Bandera Road that dates to the 1850's
- It is listed in the National Register of Historic Places and also is listed as part of the Texas Historic Commission's new statewide Heritage Trail
- The Leon Valley Historical Society which manages the property is, a 501 ( c ) (3) non profit organization

# Background Public Public Partnership (PPP)

- The First meeting to discuss the possibility of a partnership was August 29, 2015, and open to the public
  - Master Plan Presentation by the Leon Valley Historical Society
  - Initial feelers to gauge the public's response –which was positive for the PPP
- Second meeting to discuss the PPP was held on November 7, 2015, and was open to the public
  - A survey was given and the majority of the respondents supported a PPP between the City and the Historical Society



# The Roles and Responsibilities of the Partnership agreement

# Leon Valley Historical Society

- Compile funding sources
- Apply for funding for the Heritage center & Triangle park
- Work in conjunction with the Leon Valley Economic Development Board and the Leon Valley Chamber of Commerce to spur economic development in the Heritage and Triangle park area
- Work in conjunction with the Northside Independent School District to develop curriculum and tour packages for local students
- Staff the potential heritage center as needed and/or as funding permits

# The City of Leon Valley

- Assist the project through the use of the 36 acre natural area
- Provide a designated parking area for museum
- Maintain the grounds and facility of the 36 acre natural area and the Huebner Onion Homestead
- Work in conjunction with the Texas Department of Transportation (TXDOT) to facilitate a curb cut for entrance to the Huebner Onion Homestead during the 2016 calendar year
- Present a budget request to the Leon Valley City Council for consideration of matching funds, if necessary, for the project on future grant applications

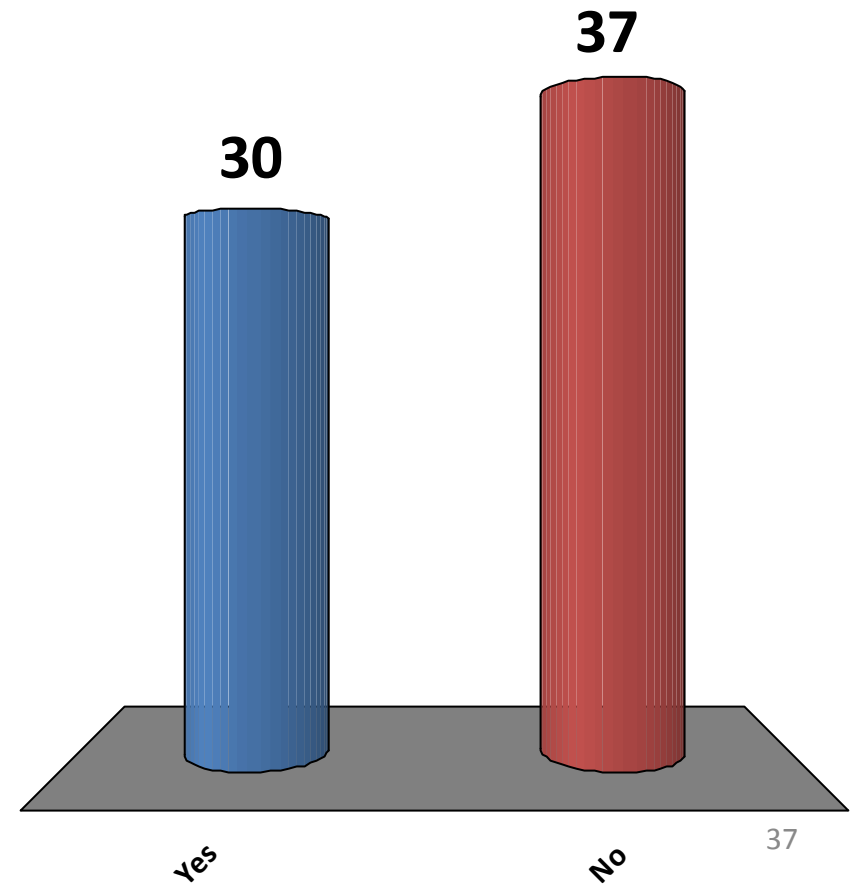
# Fiscal Impact

- Fiscal Impact to the City of Leon Valley:
  - Staff Services for building/grounds maintenance
  - Possible match funds for grant submissions (if approved by Council)
  - Staff time working on project with Historical Society and TXDOT

Are you familiar with the Master Plan for the Huebner –Onion Homestead?

A. Yes

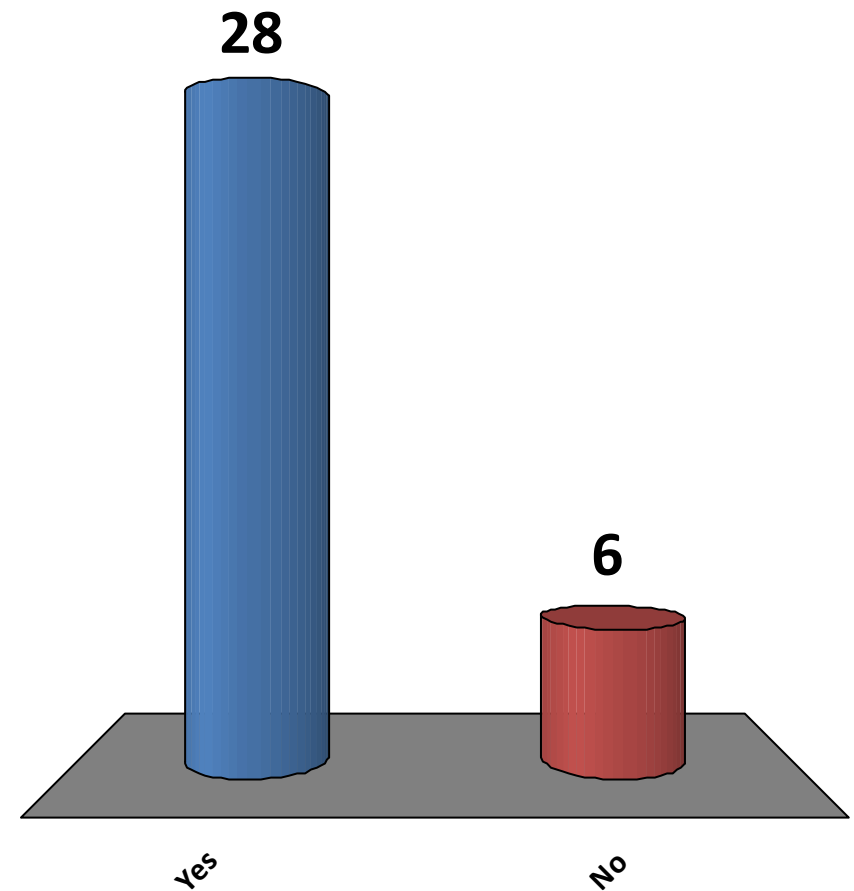
B. No



If you are familiar with the Master Plan. Do you support it?

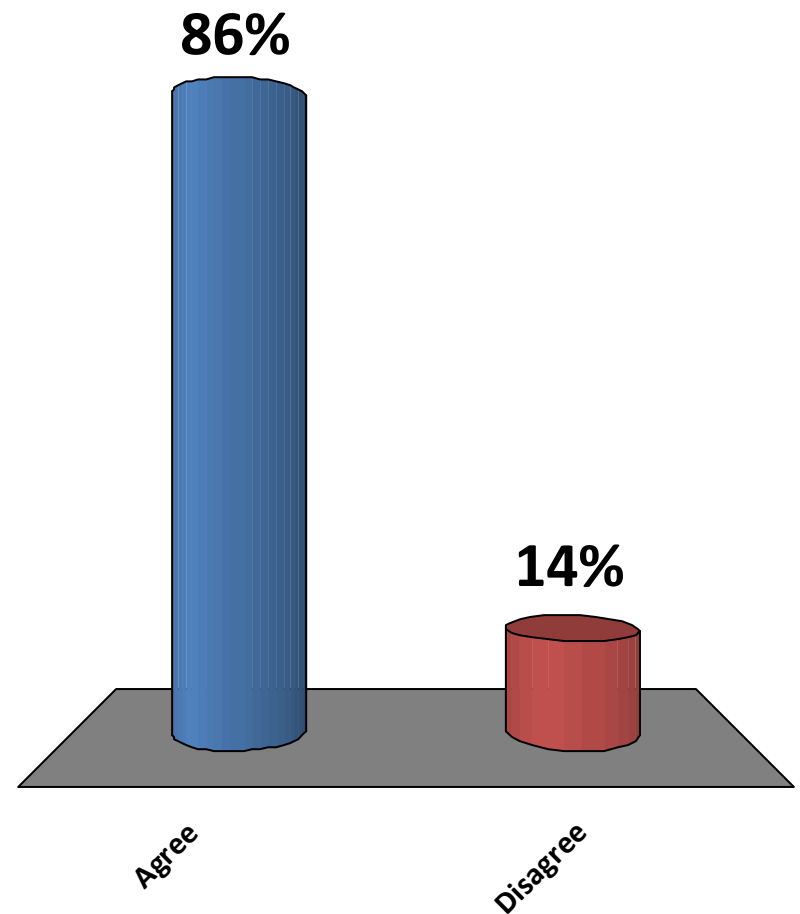
A. Yes

B. No



Would you agree or disagree, with the City signing a MOU with the Historical Society, if it included the roles and responsibilities that were outlined in the draft MOU above?

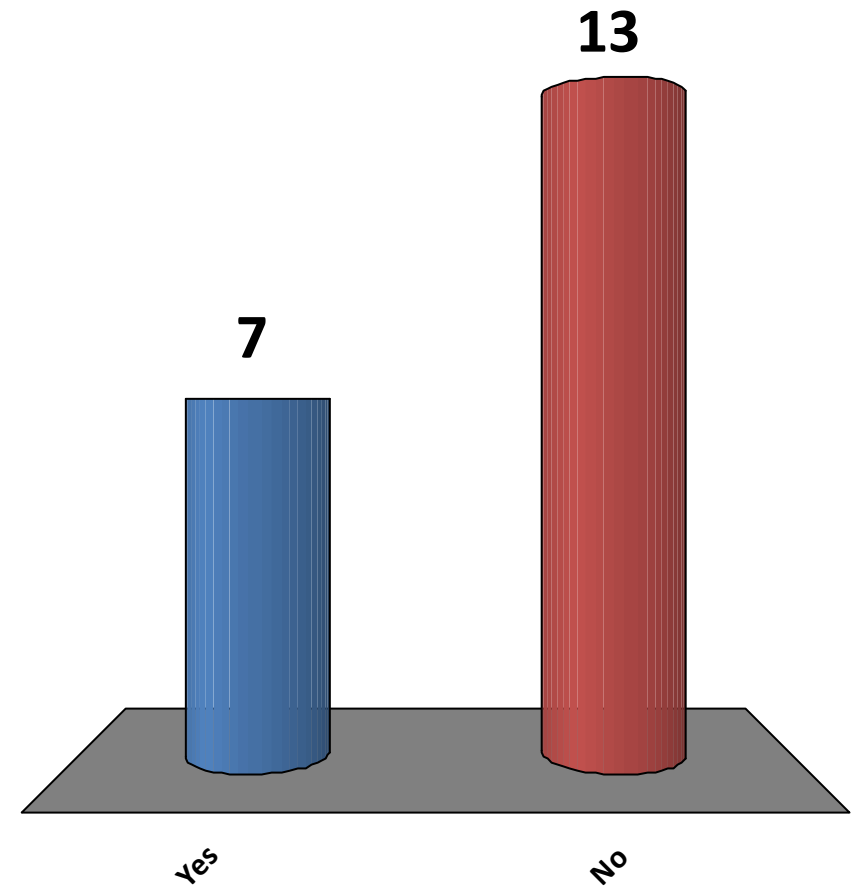
- A. Agree
- B. Disagree



Are there any additions or deletions  
you would suggest in the draft MOU?

A. Yes

B. No





# Comments

- If you have any additions or deletions what would they be?

# City of Leon Valley

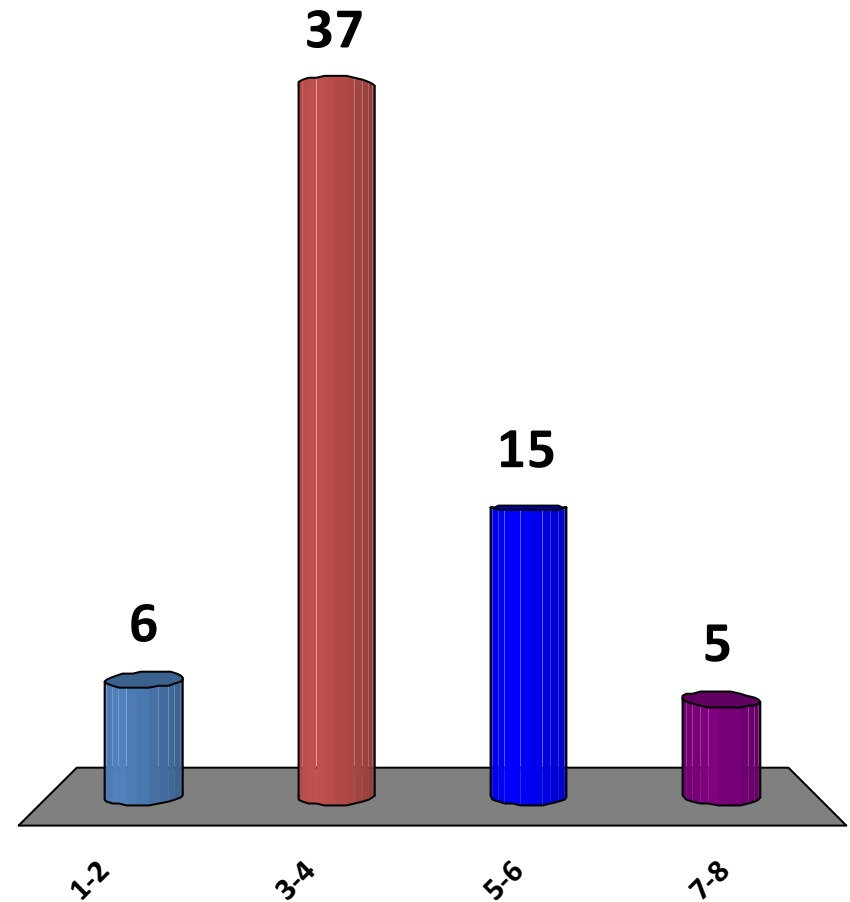
## Police Enforcement and Visibility Issues

January 23, 2016



How many Officers are on patrol at any given time?

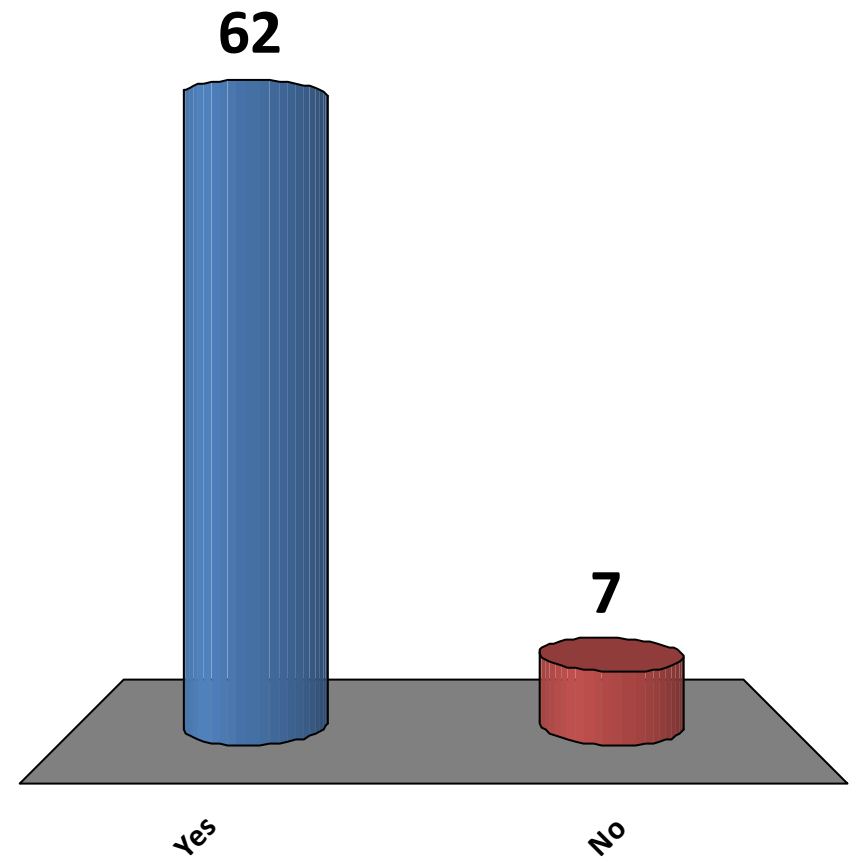
- A. 1-2
- B. 3-4
- C. 5-6
- D. 7-8



# Do you feel safe living in Leon Valley?

A. Yes

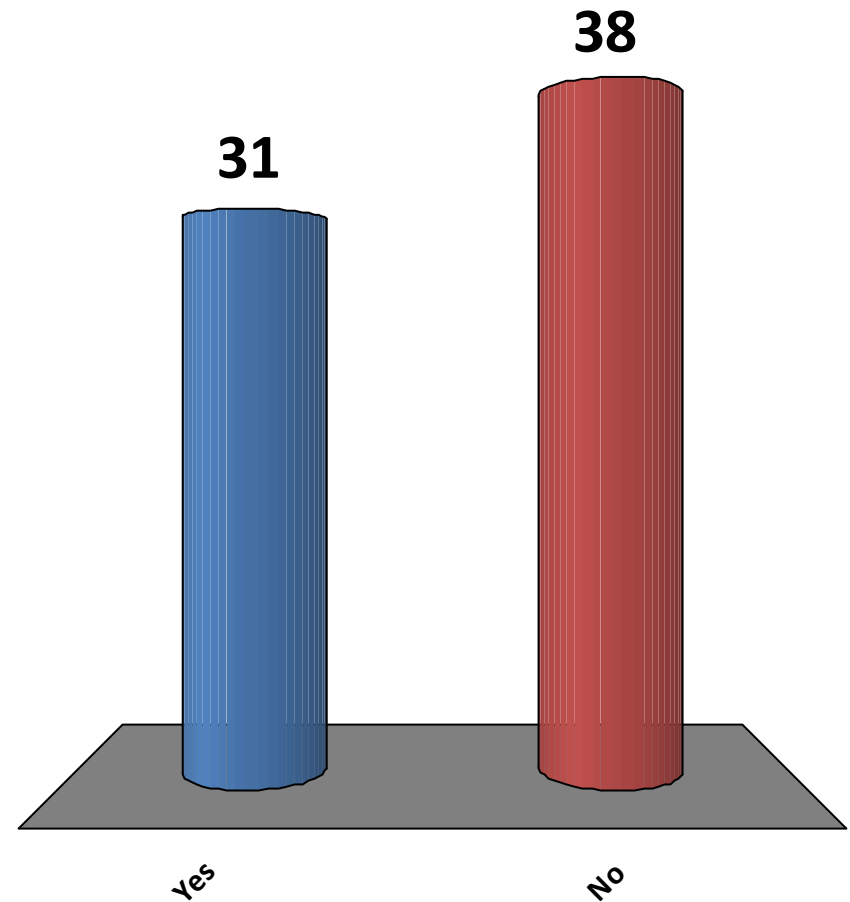
B. No



Have you called the Leon Valley Police Department for assistance in the past year?

A. Yes

B. No



# Background

- In response to citizens concerns the City Council has received about Police enforcement and visibility, we are going to look at issues and possible solutions.

# Traffic Enforcement

- Number of citations down
  - Possible causes
    - Loss of specific Traffic Officers
    - Increase in call volume
    - Increase in traffic congestion
    - Personnel vacancies
      - In the process to fill three vacant positions

# Traffic Enforcement

Year	Number of Citations
2015	5,279
2014	6,394
2013	6,503
2012	10,202
2011	12,331
2010	11,629
2009	13,604
2008	17,406
2007	14,449



# Issue Number 1

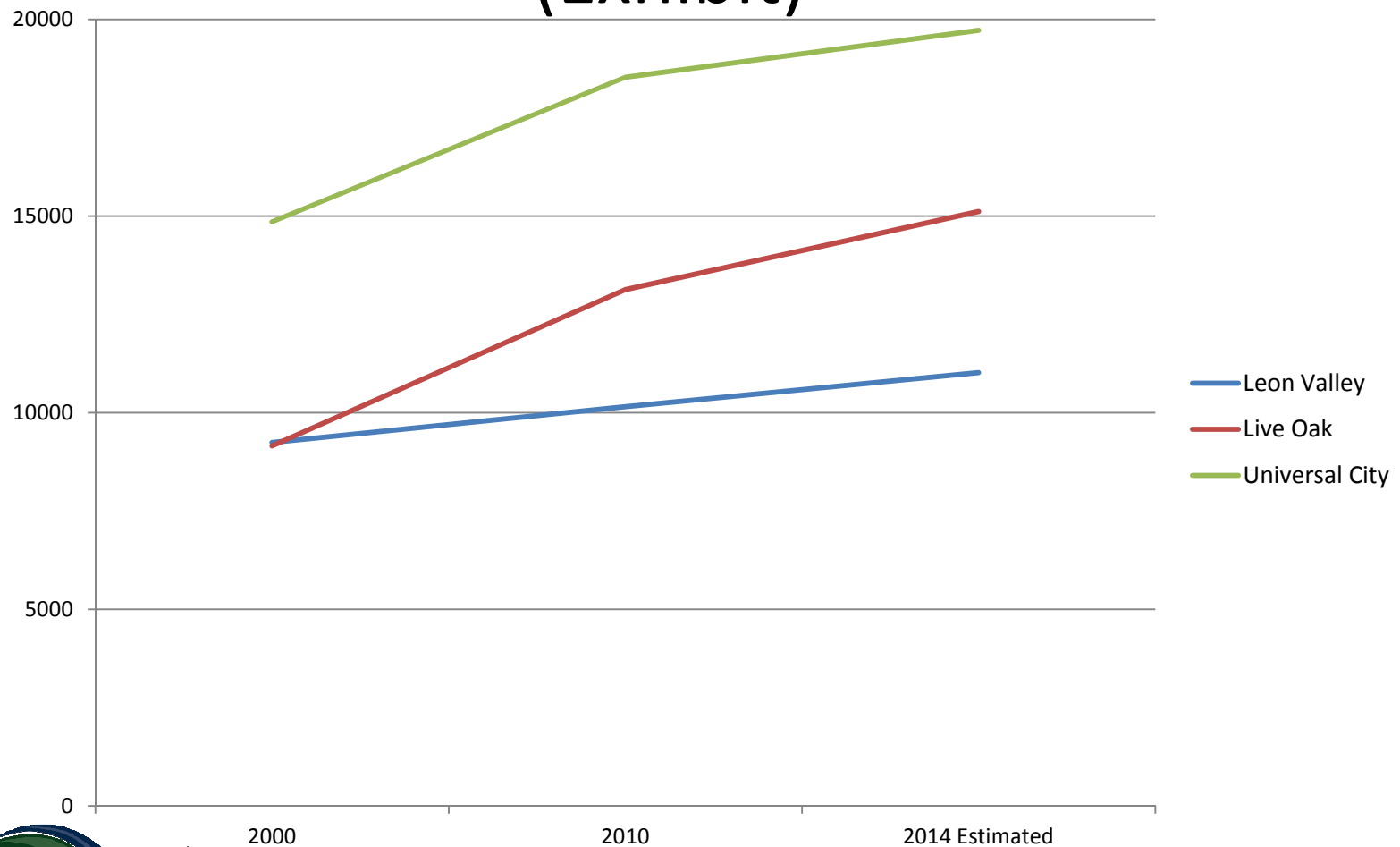
## Increased Population

- The City of Leon Valley and surrounding areas have increased in population and businesses
  - 2000 – 9,239 population
  - 2010 – 10,151 population
  - 2014 – 11,015 population (estimated)

# Issue Number 1

## Increased Population

### (Exhibit)



## Issue Number 2

### Increased Responsibility Area

- Since 2006 the City of Leon Valley has added 359 lots in two subdivisions
  - Shadow Mist and The Ridge
  - Addition of 136 apartment units
    - Barcelona Lofts

# Issue Number 2

## Increased Responsibility Area (Exhibit)



## Issue Number 3

### Increase in Traffic Congestion

Year	Bandera Road Traffic Count
2013	52,409
2012	55,000
2011	57,000
2010	54,000
2009	45,000
2008	49,000
2007	47,000

Traffic Counter located North of Grissom

# Issue Number 3

## Increase in Traffic Congestion (Exhibit)

How do we compare with other Cities?

City	Roadway	2013 Traffic Count
Leon Valley	Bandera Road	52,409
San Antonio	Culebra	40,200
Helotes	Bandera Road	36,758
San Antonio	San Pedro	33,341
Schertz	3009	29,145
Balcones Heights	Fredericksburg	28,836
Universal City	Pat Booker	26,130
Leon Valley	Grissom	26,978
Castle Hills	Military Hwy	25,244

## Issue Number 4

### Personnel

- The Leon Valley City Council approved the hiring of 2 additional Officers through the Crime Control and Prevention District
  - One hired in FY 2015
  - One to be hired in FY 2016
- The Police Department has been unable to fill 3 Officer vacancies



## Solutions to Issue Number 4 Personnel

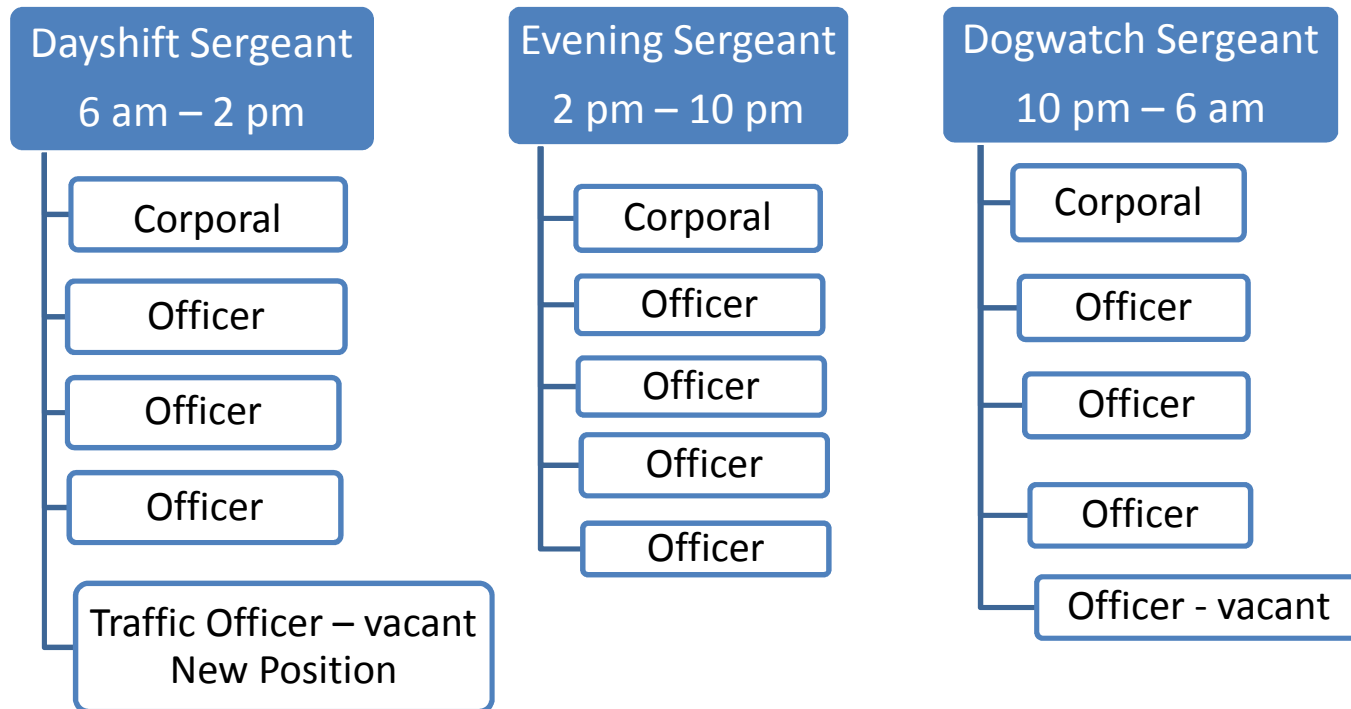
- The Police Department is currently authorizing the expenditure of overtime funds for our Officers to work Selective Traffic Enforcement Program
- Continue to advertise and fill vacancies



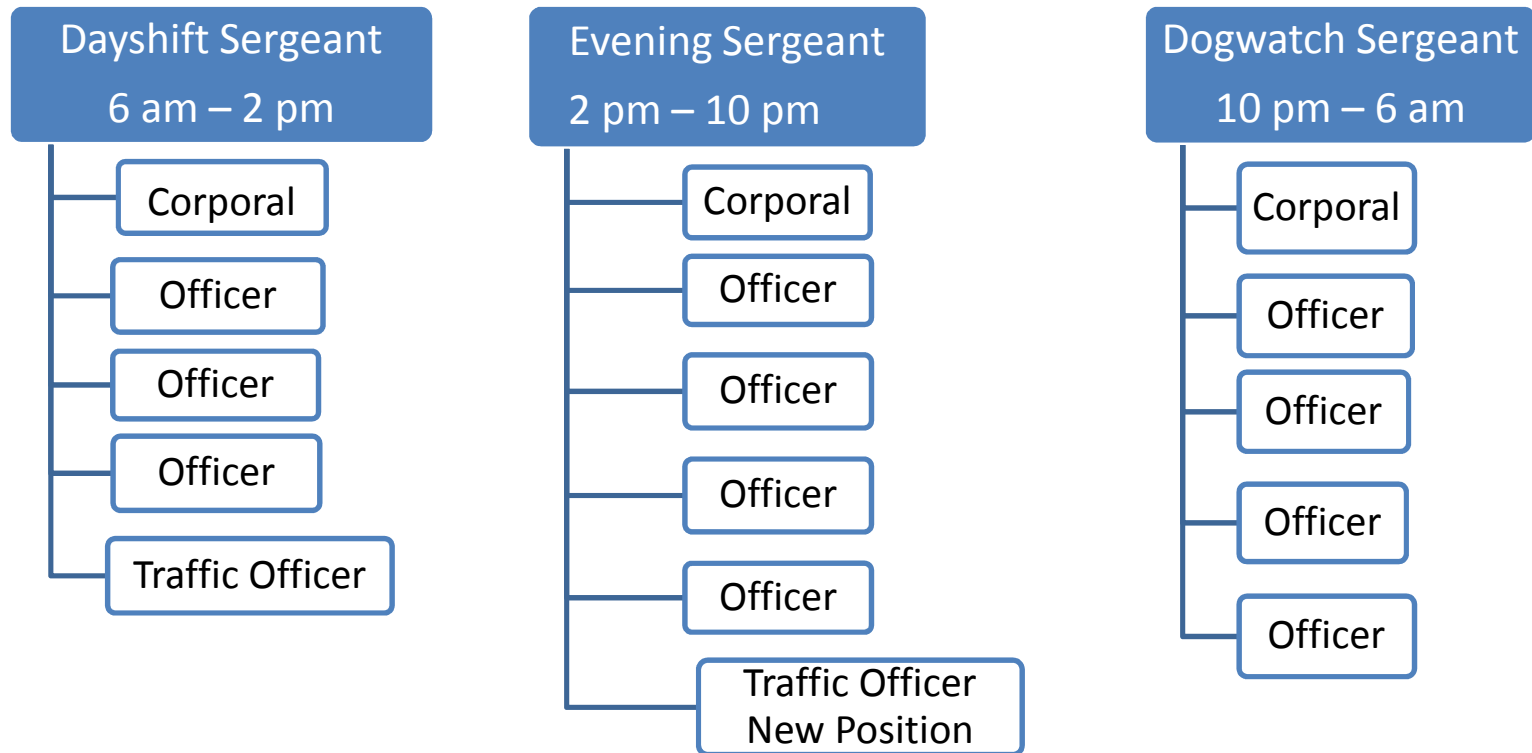
## Patrol Staffing Levels (Exhibit)

- Leon Valley      11,015 (2014 Population estimated)  
    – 16
- Live Oak      15,116 (2014 Population estimated)  
    – 23
- Universal City      19,721 (2014 Population estimated)  
    – 24

# FY 2016 Approved Patrol Staffing Levels



# FY 2017 Proposed Patrol Staffing Levels



# Issue Number 5

## Crime Rates in Leon Valley

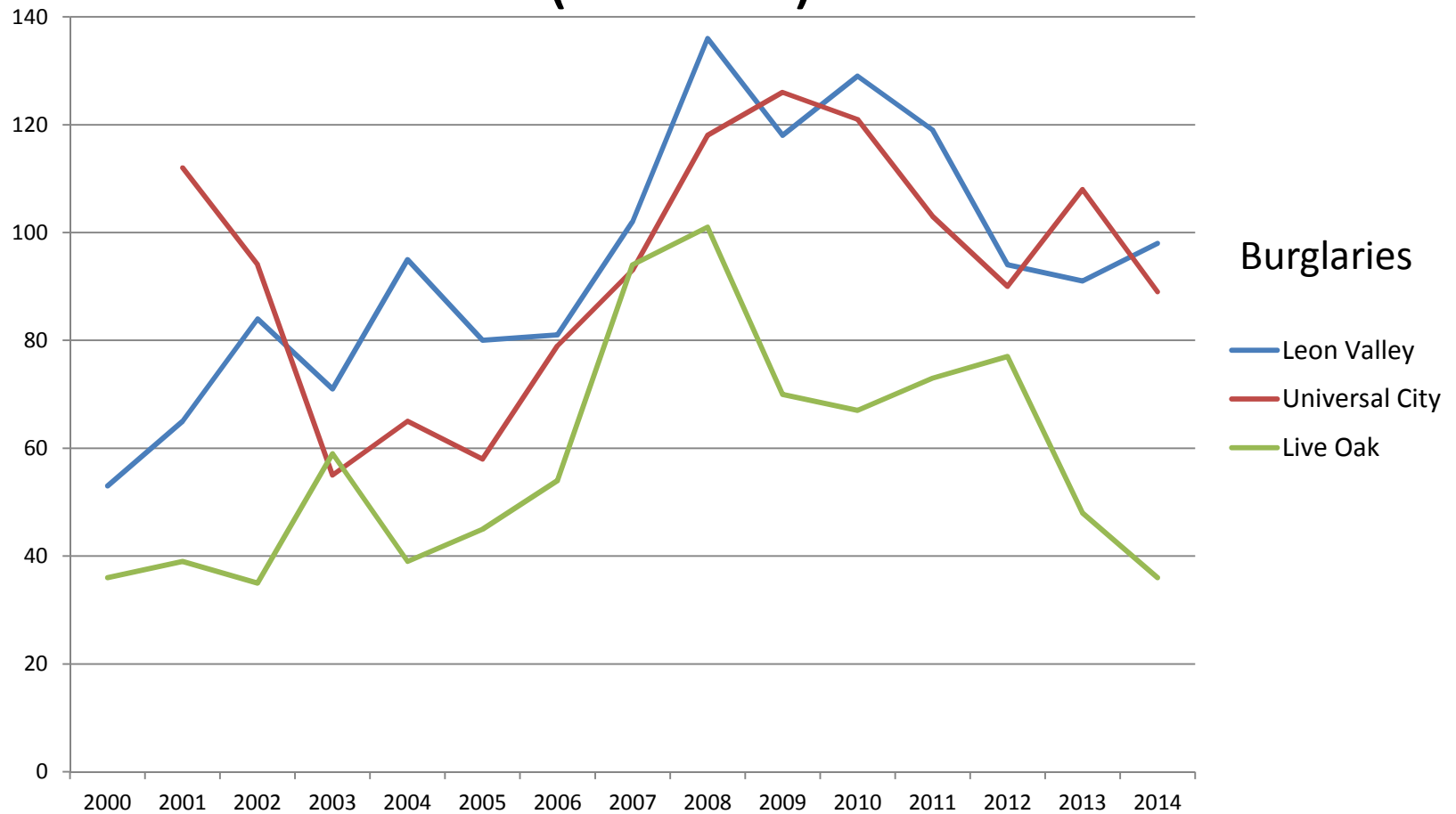
- The crime rate for the City of Leon Valley has increased

# Definitions

- Burglary
  - A person breaks in your residence/business
- Larceny
  - A person takes your property
    - Without force
  - A person breaks into your vehicle

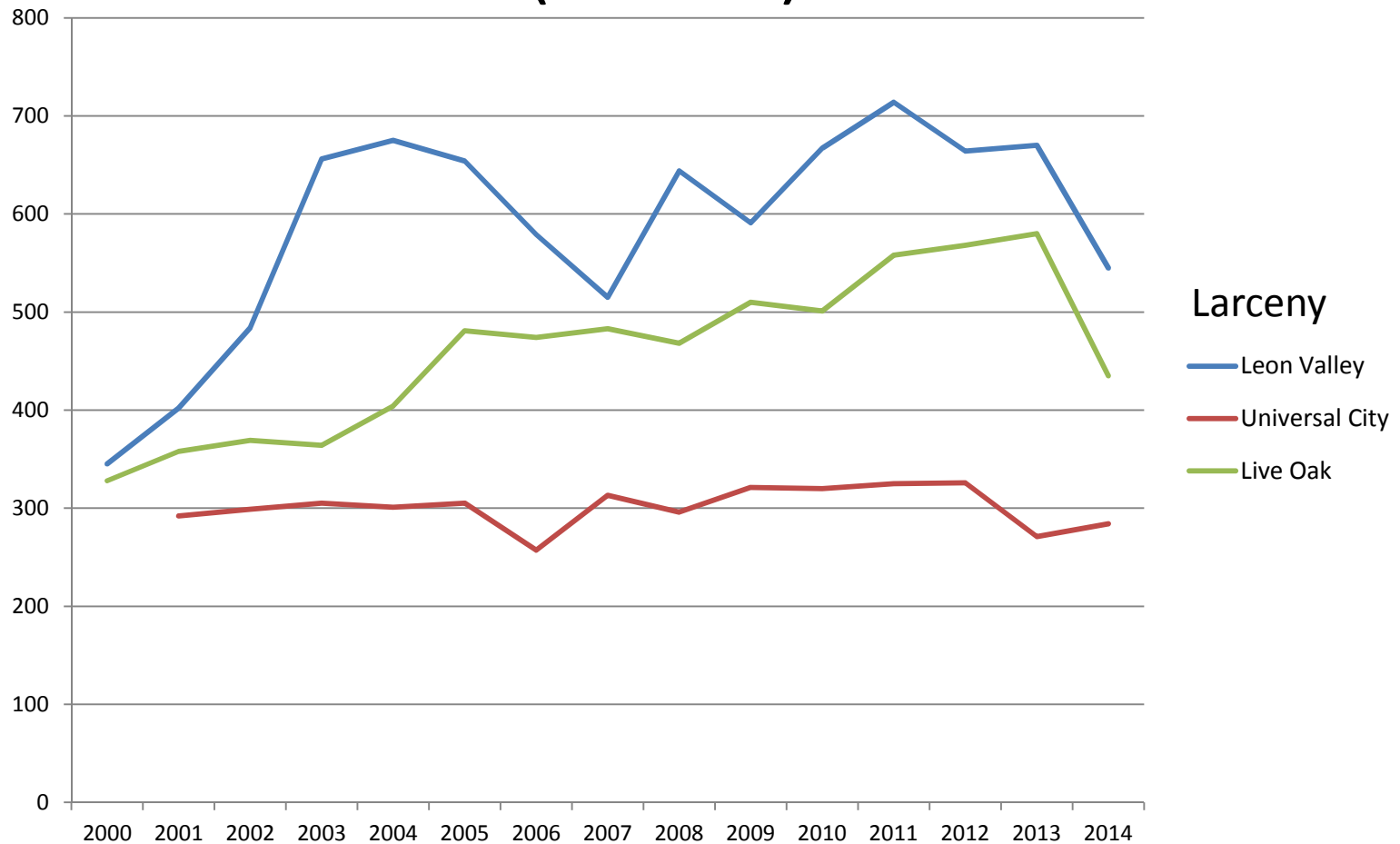
# Issue Number 5

## Crime Rates in Leon Valley (Exhibit)



# Issue Number 5

## Crime Rates in Leon Valley (Exhibit)



FY 2015

- If you call the Leon Valley Police Department, in spite of the previous exhibits you have just viewed, the average time it will take the Officer to get to the call is

**4 minutes 33 seconds**

- SAPD response time for an emergency call (shooting, stabbing, etc)

**6 minutes 56 seconds**



## Brainstorming and Possible Solutions

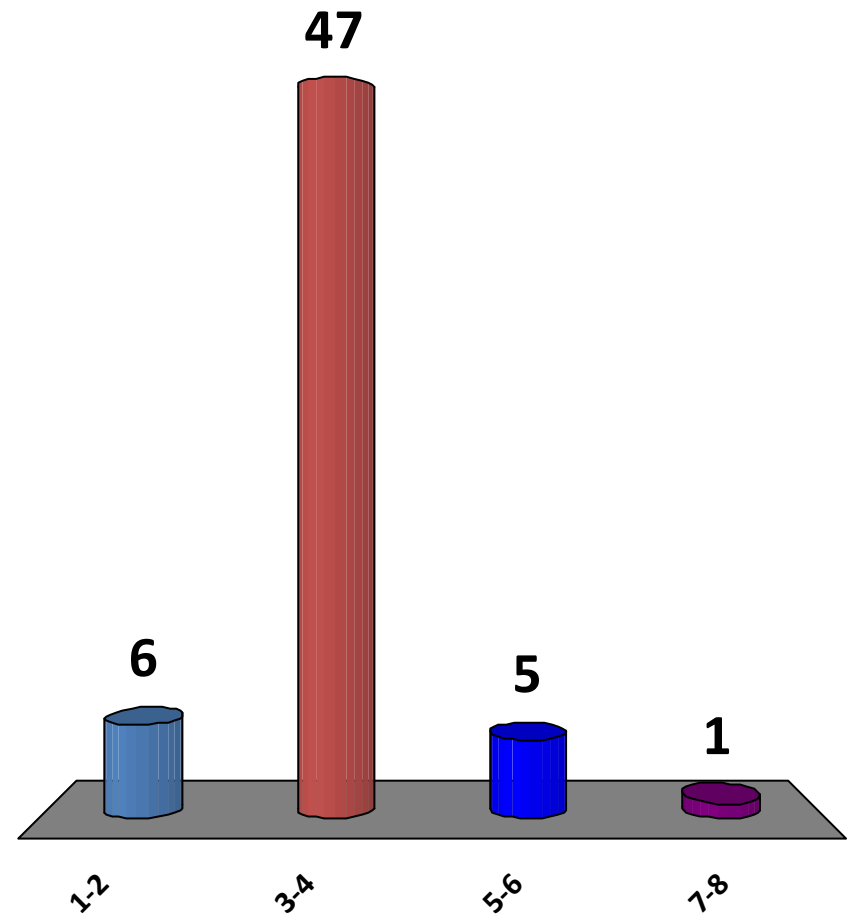
- The hiring of 2 additional Police Officers for FY 15 and FY 16 may assist with possible solutions to previously listed issues
  - One position was filled in July 2015
  - One to be filled in January 2016
    - Two existing vacancies will be filled at this time as well
  - A third position is planned for FY 2017
    - Funding coming from the Crime Prevention and Control District

# Brainstorming and Possible Solutions

- Exploring additional means of increasing Officer productivity
  - Software that will enable the Officers to type and then transmit their reports from the field
    - Currently hand writing reports
- Other means of traffic calming on Evers Road
  - Use of speed trailer
  - Purchase of a stationary radar speed sign

How many Officers are on patrol at any given time?

- A. 1-2
- B. 3-4
- C. 5-6
- D. 7-8



# Brainstorming with Leon Valley Residents



# City of Leon Valley

## Forest Oaks Pool

January 23, 2016



# Purpose

- To raise awareness that Leon Valley may lose a valuable recreational resource, if steps are not taken to improve the future of the Forest Oaks Pool.

Note: In the paragraphs that follow, the “Forest Oaks Pool” will refer to all the amenities on the property, as well as the main pool.

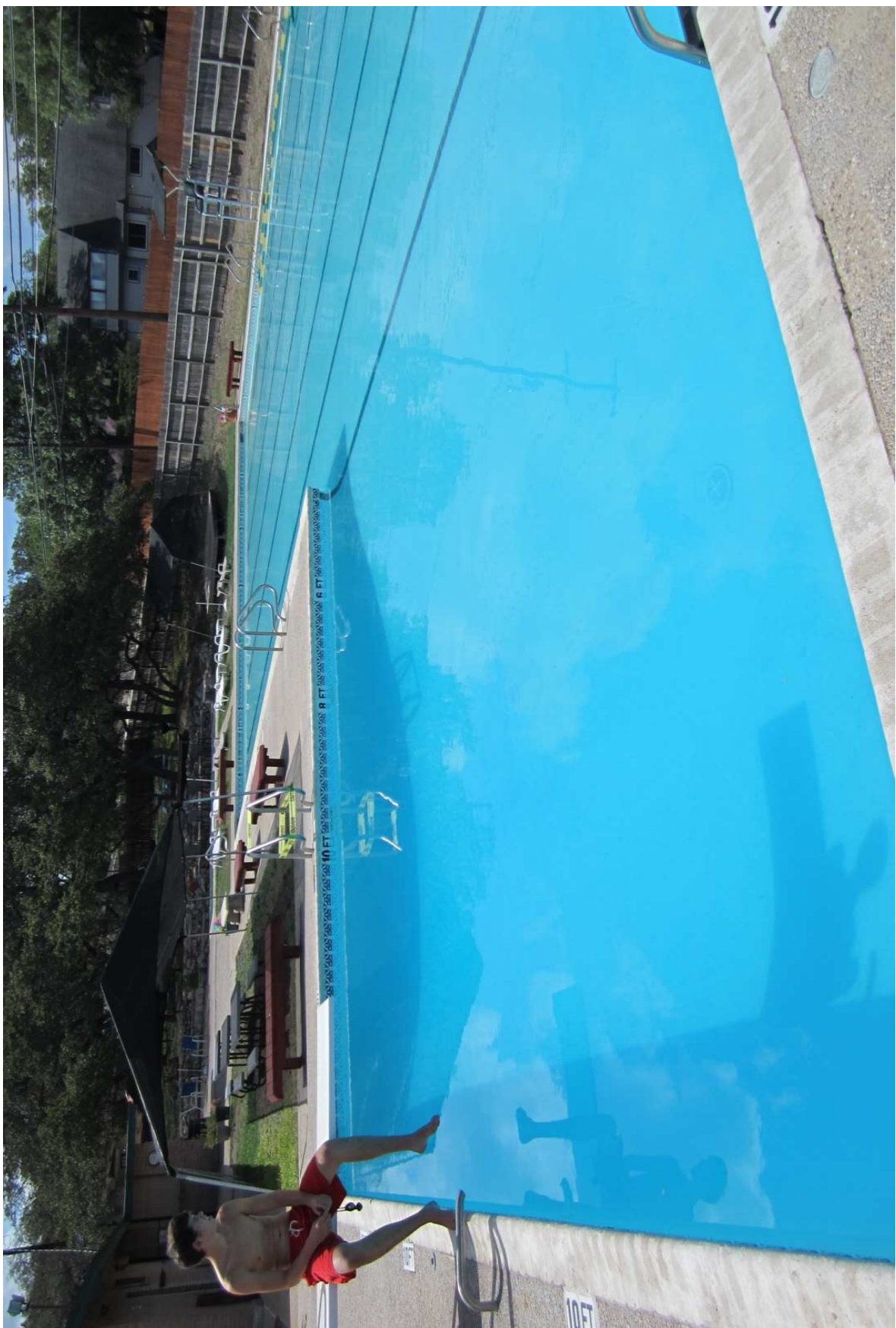
# Aerial view











# Tennis Court 2011





# Tennis Court 2016



# Background

- Clubhouse, pools, and grounds were built in 1966 to attract home-buyers and businesses
- Builders deeded the property to the Forest Oaks Community Association (FOCA) in 1972
- Property was transferred for a one-time charge of \$40.00

# Background (Cont.)

- FOCA is not a home owners' association.
  - Cannot assess fees
  - Cannot impose property restrictions on the subdivision
- Except for major repairs and improvements, FOCA has been maintained (and managed) by unpaid volunteers for 43+ years.

# Background (cont.)

- In 2014, the former city council voted 3-2 to drop fees for use of the Leon Valley Pool to \$0.00
  - The council also approved a contract to hire a private company to manage the pool for an annual fee of \$40,000
  - The pool had previously been managed by neighborhood volunteers.
- In 2015, the Forest Oaks Pool memberships dropped 16.0%
- With a similar drop in 2016, the Forest Oaks Pool may no longer be financially viable
- The ongoing financial viability of FOCA is not the only problem

# Volunteerism

- As with many volunteer organizations, volunteerism ebbs and flows
- Leon Valley (LV) is first and foremost a working population
  - Our workers have ever-greater demands at home and at work
- LV and the surrounding areas also have aging populations.
  - Older citizens cannot handle many of the physical demands of maintaining a clubhouse, two pools and adjoining grounds.

# Volunteerism (Cont.)

- We are sincerely indebted to Tom and Lori Kelley and many others, who have shouldered the enormous responsibility of operating and maintaining the Forest Oaks Pool for the last 10 years.
- Rightfully so, the Kelley's wish to significantly decrease their Forest Oaks Pool responsibilities in 2016.
- They have indicated a strong willingness to assist others who might wish to take over their responsibilities.



# Volunteerism (Cont.)

- The FOCA Board has made earnest attempts over many months to fill critical volunteer positions involving finance (Lori) and maintenance (Tom).
- These attempts have been totally unsuccessful.
- Sufficient volunteerism has been vital to the success of the Forest Oaks Pool, as have new memberships and renewals.
- Without these elements, or assistance from outside sources (i.e. the City), the Forest Oaks Pool may close during the 2016 season.

# Finances and Facilities

- Finances: FOCA is totally solvent at this time; however, FOCA's ability to pay its new bills is determined by its number of new memberships and renewals.
- Facilities: All facilities are currently in good condition.

# Finances

Forest Oaks -- April 1 thru December 7, 2015 (9 months)

Revenue		Expenses (6.5 day Operation)	
Memberships	\$ 28,135	Contract Labor	\$ 22,684
Party Fees	\$ 11,148	Sales Taxes (recurring)	\$ 2,363
Guest Fees	\$ 6,756	Utilities and Trash	\$ 7,920
Concessions	\$ 4,899	Liability Insurance	\$ 4,533
Swim Team	\$ 4,460	Chemicals	\$ 4,085
Donations	\$ 4,412	Maint/Remodel	\$ 3,311
Fundraisers	\$ 4,107	Swim Team & Aerobics	\$ 3,245
Swim Lessons	\$ 4,005	Cost of Consessions	\$ 1,922
Other	\$ 422	Repairs	\$ 920
		Miscellaneous	\$ 2,610
Tota Revenue	\$ 68,344	Subtotal of Expenses	\$ 53,593
Net Income w/o Tax	\$ 14,751	Sales Taxes (one-time)	\$ 10,234
Net Income with Tax	\$ 4,517	Total Expenses	\$ 63,827

# Facilities

Facility Item		Condition		Comments			
Clubhouse		Good		Interior has been remodeled within last 12 months			
Kitchen		Good		Remodeled within last 12 months; old appliances were replaced with new ones			
Restrooms		Good					
Roof		Excellent		New in 2013			
Electrical		Good		Additional power needed for clubhouse			
Tennis Court		Excellent		Resurfaced in 2013			
Large Pool		Good		Resurfaced in 2003; side tiles were regROUTED in 2013; pool was power-washed and bottom tiles were re-gROUTED in 2015			
Baby Pool		Good					
Pool Pumps		Good		Of four motors, two have been replaced and two have been repaired within the last four years (as needed)			
Deck Extension		Good		Needs new web cloth to provide shade			
Fences		Good		Black iron fence was re-painted in 2009/2010			
	Misc Repairs:	Retaining wall between pool and tennis court needs rework					
		Leaks in underground pipes need to be repaired					
	Other:	Storage building needed for lawn equipment					

# Value Added

- Recreational resource for the community
- Safe haven for families and youth
- Source for swimming lessons and competition
- Location for social events (clubhouse rental, etc.)
- Amenities include clubhouse, large pool, baby pool, diving board, tennis court, shaded seating areas, concessions, picnic tables, and barbeque pits
- Water aerobics and daycare recreation

# Economic Impact

- If the Forest Oaks Pool remains open, it will continue to:
  - Attract homebuyers and businesses
  - Provide income to local lifeguards, coaches, etc.
- If the Forest Oaks Pool closes, it will cause:
  - A community eyesore
  - A possible increase in property (and other) crimes
  - A possible decrease in home values
  - Overcrowding at the Leon Valley Pool

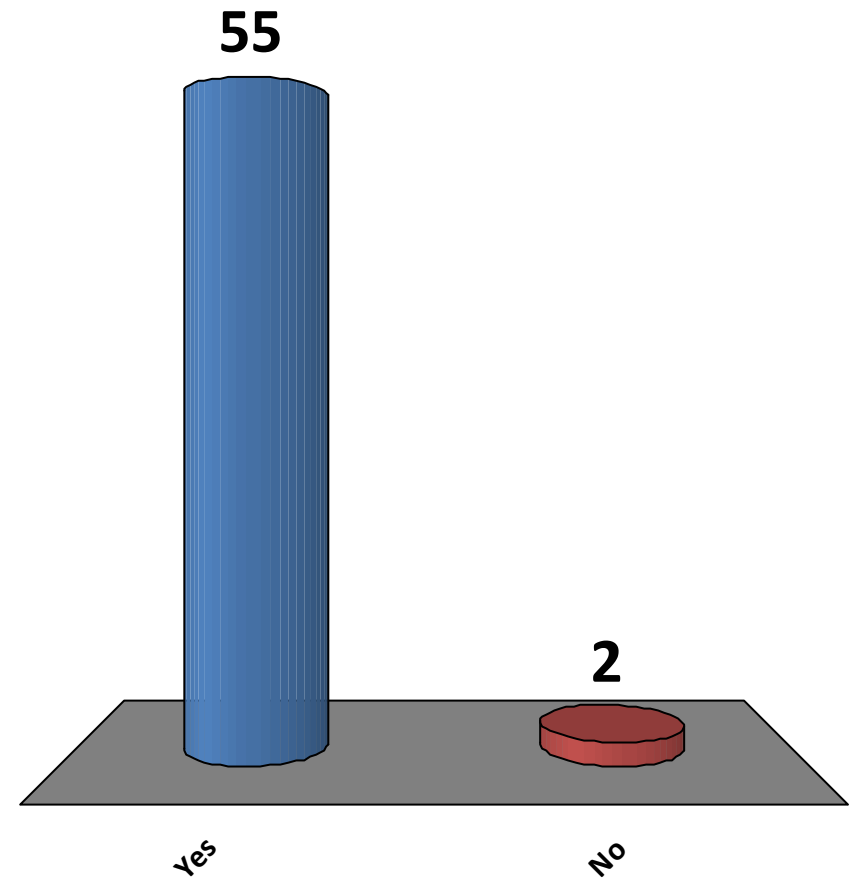
# Picture of a Closed Pool



Would you like to save the Leon Valley Pool as a  
Leon Valley recreational resource?

A. Yes

B. No

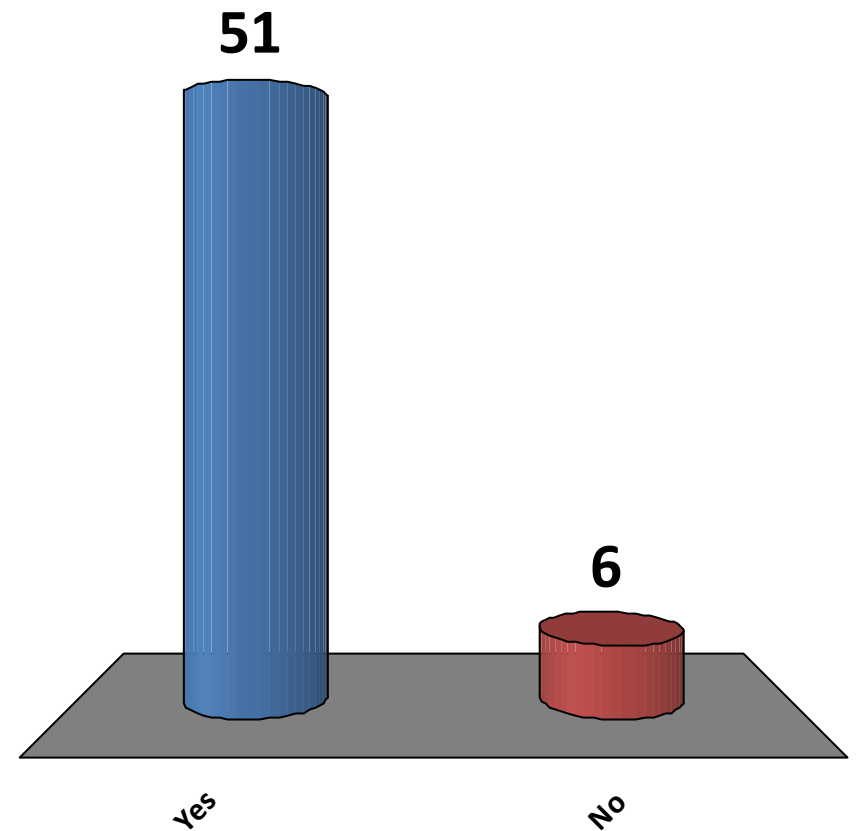




Would you like the City to conduct a survey or study to determine if the City should own, operate and maintain the Forest Oaks Pool and its other assets?

A. Yes

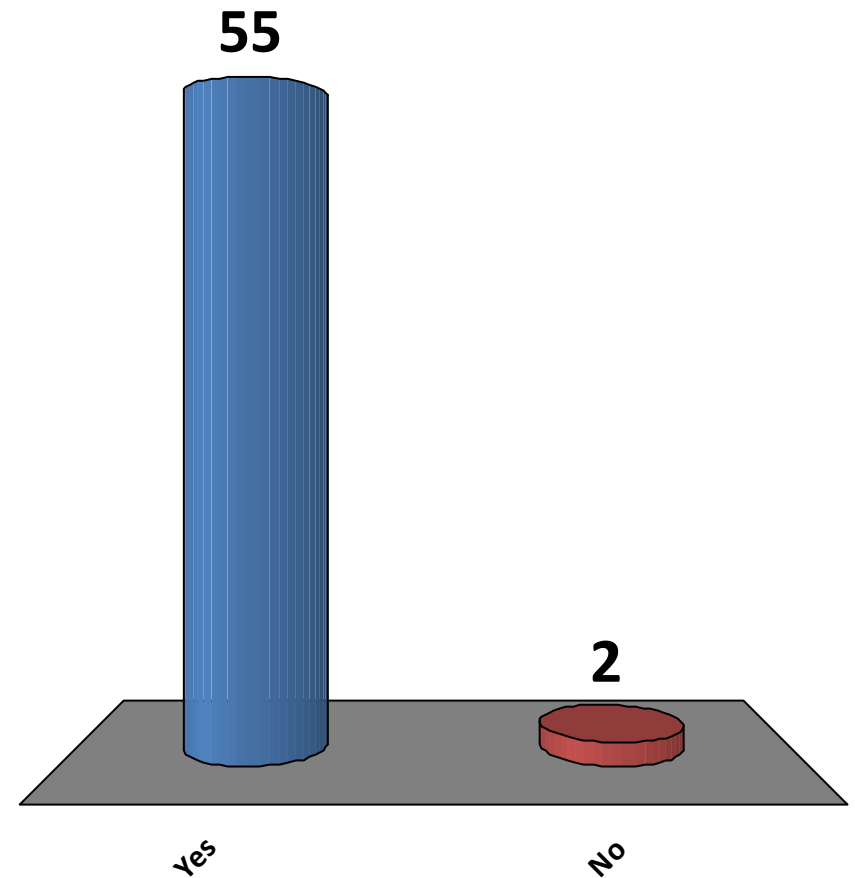
B. No



Would you like the City to also investigate how programs offered at the Forest Oaks Pool can be combined with other City programs to provide a more integrated recreational program for the City?

A. Yes

B. No



# Recommendations

- The City Council should form a committee to determine the feasibility of the City owning, operating, and maintaining the Forest Oaks Pool and its other assets
- The committee should include community stakeholders such as citizens, Public Works, Parks Commission, Economic Development Corporation, Beautification Committee, etc.

# City of Leon Valley

## Forest Oaks Pool

January 23, 2016



# City of Leon Valley Hike & Bike Trail

# Purpose

- To consider alternatives to the proposed Hike & Bike Trail route
- To consider a timeline
- To consider funding

# Background

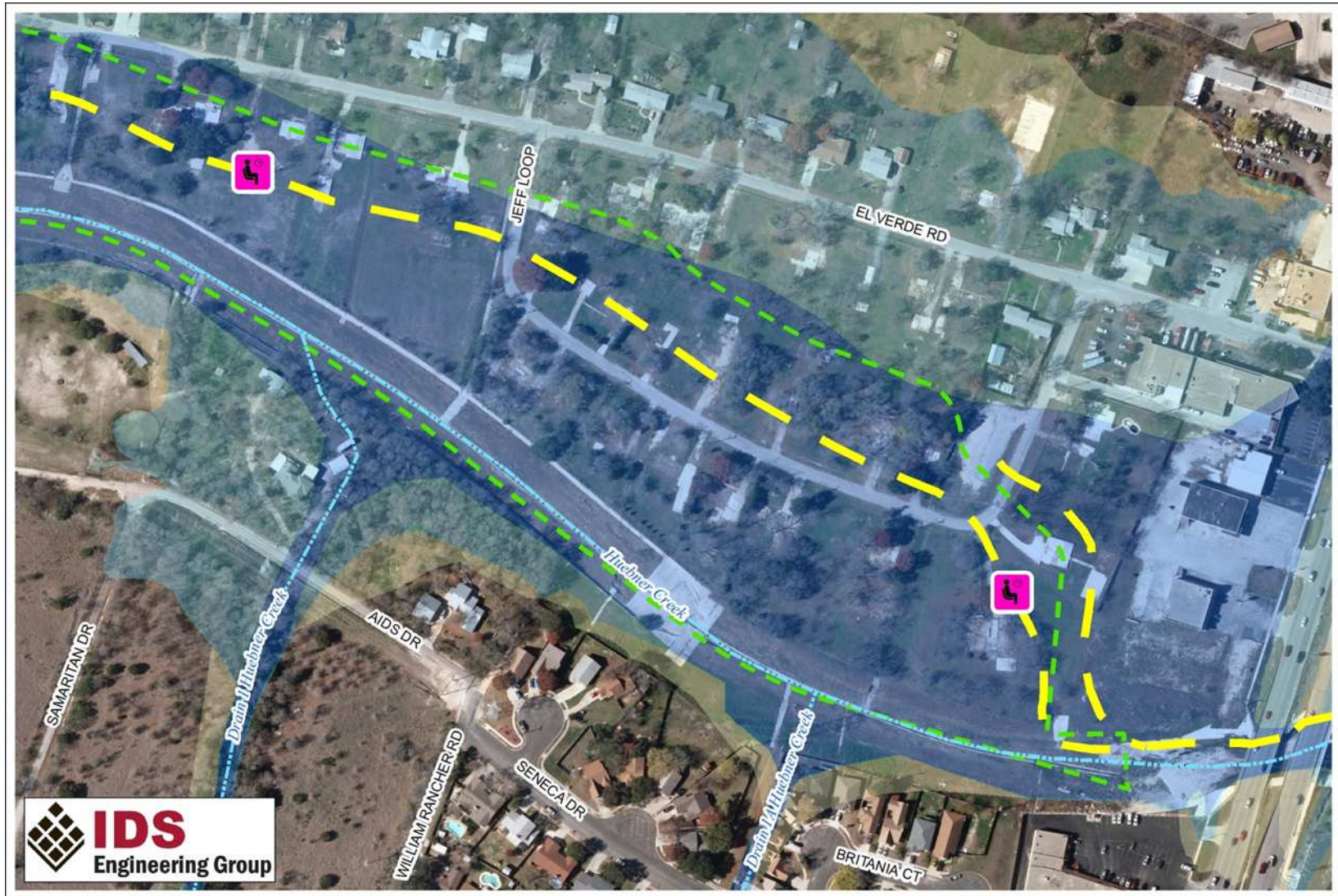
- Feb 2014 - City Council made a final decision on trail alignment for Phase 1
- Feb 2015 – received approval from TxDOT and authorization to advertise bid for construction
- April 2015 – TxDOT halted construction based on Native American artifacts located on the property
- June 2015 - City Council delays construction of trail until Flood Control LC-17 Phase III project is completed & alternative trail route in Phase 1 determined
  - City Council directed that alternative routes, timeline for development, and cost analysis to be discussed at the January 2016 Town Hall meeting

# Background

- Sept 2015 - City Council requests of the MPO that the portion of trail to be constructed be changed from the Evers - Bandera portion (Phase 1) to the Bandera Road - Shadow Mist portion (Phase 2), to move forward with connection to the City of San Antonio's planned Crystal Hills Trailhead
- Oct 2015 – MPO approves change and places trail in the FY 2017 TIP budget, with Phase 2 to be constructed with allocated funds (\$933,000)
- Present – change under review at Federal level, but expected to be approved

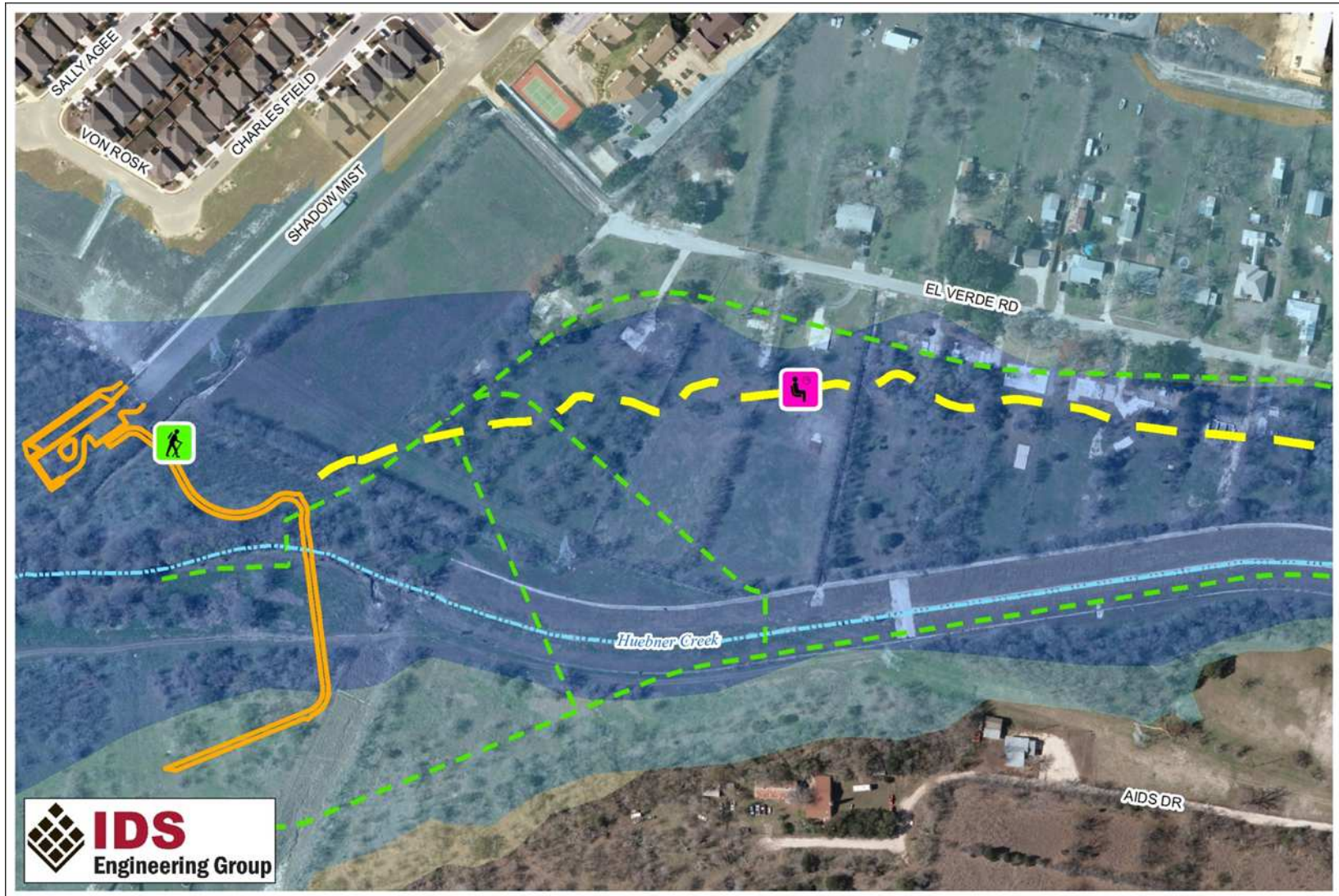


# Proposed Trail Layout Phase 2





# Proposed Trail Layout Phase 2



# Fiscal Impact

- Funding of trail approved by Metropolitan Planning Organization (MPO), funded by Federal Highway Administration (FHWA), oversight through the Texas Department of Transportation (TxDOT) at \$933,000
  - 80/20 match
- Construction costs for Phase 2 is estimated to be approximately \$1,218,123
- City portion would be 20% (construction only) or approximately \$243,625

# Fiscal Impact

- Phase 2 (section below Bandera Road bridge) must wait until BCFC LC-17 project is complete and City receives the land
  - BCFC has not commenced construction
- Construction costs may have increased/decreased for Phase 1
- Engineering costs already budgeted, but plans not in development, due to BCFC changes in Huebner Creek for LC-17

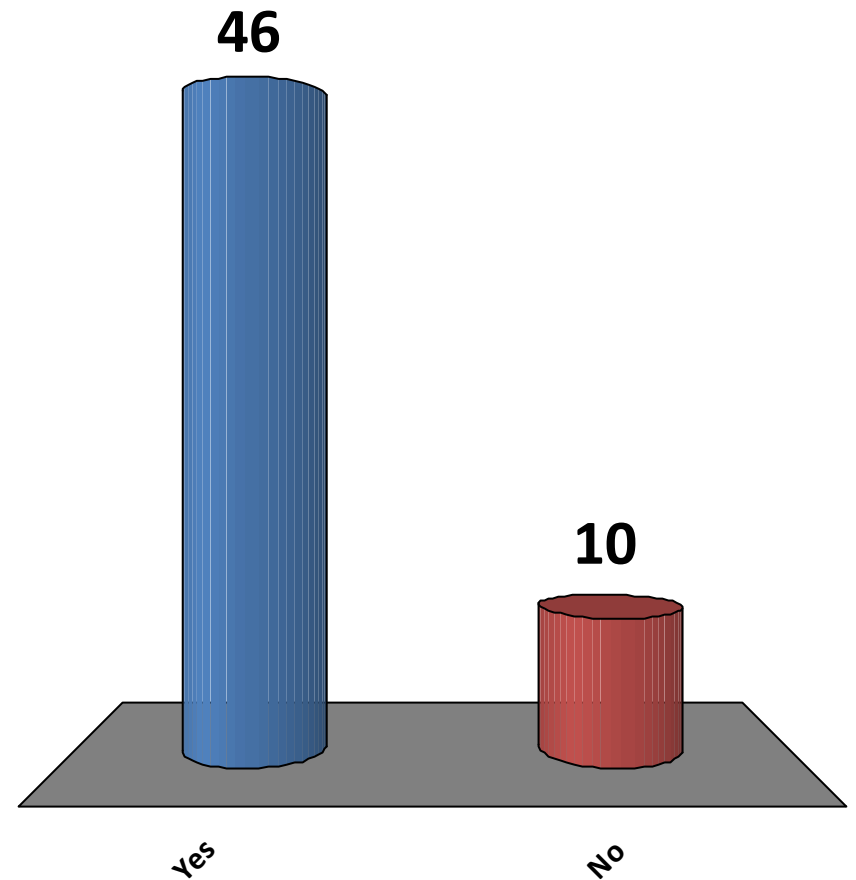
# S.E.E. Statement

- Social Equity - A Hike & Bike Trail provides additional outdoor recreation opportunities for all citizens
- Economic Development – Maintaining attractive recreational resources provides additional incentive for citizens and businesses to relocate or stay in Leon Valley
- Environmental Stewardship - A Hike & Bike Trail is a prudent use of natural resources and assures the highest and best use of our floodplain/way properties

# Should the trail connect to the Huebner-Onion Homestead?

A. Yes

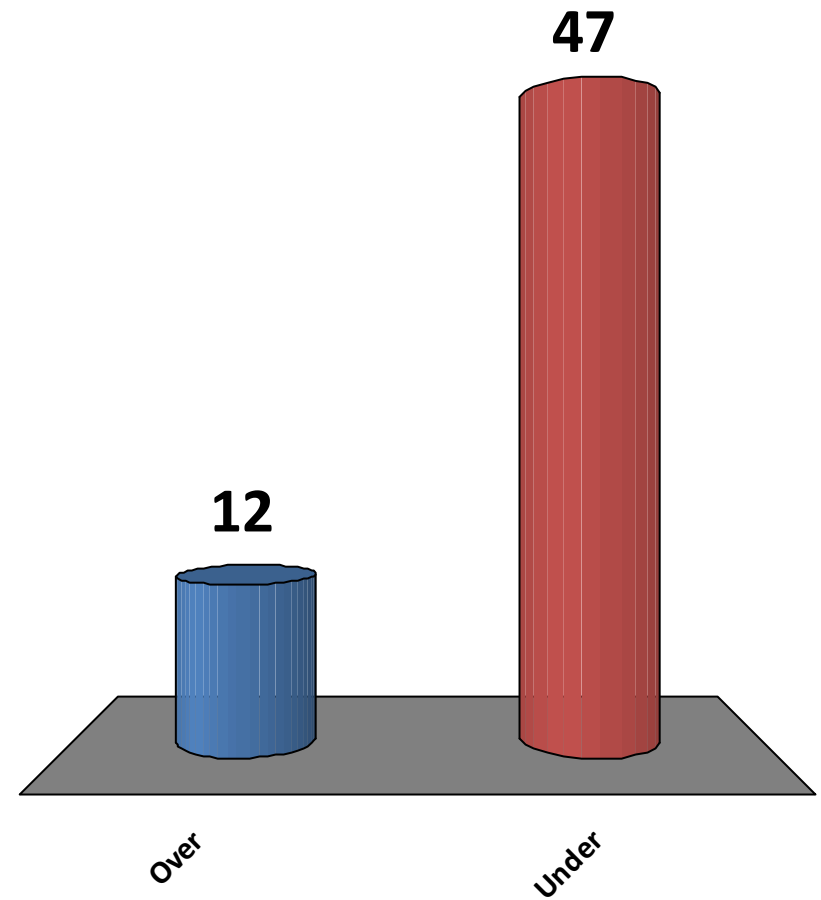
B. No



In order to get to the Homestead would you rather go over or under the Bandera Road bridge?

A. Over

B. Under



# Additional Questions for Public

- What types of recreational facilities or amenities should be included?
- Other concerns or comments about this project?
- Please take a moment and fill out the questionnaire



City of Leon Valley  
Town Hall Meeting  
January 23, 2016

